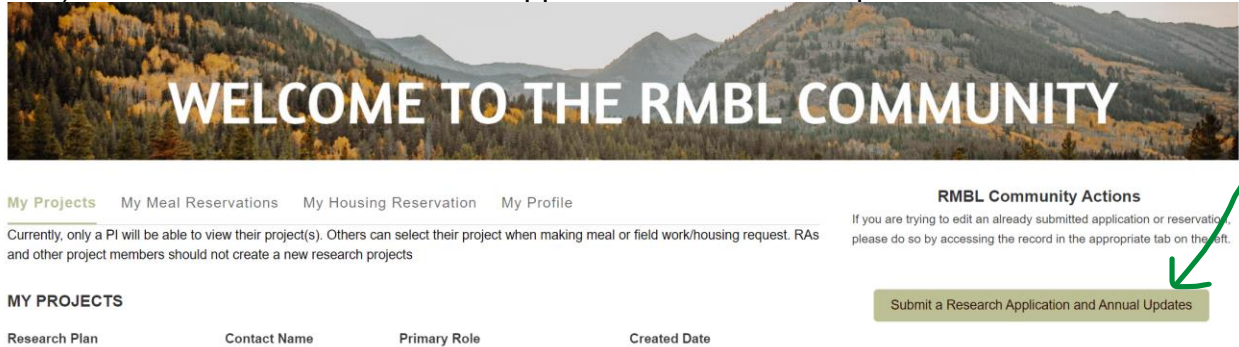
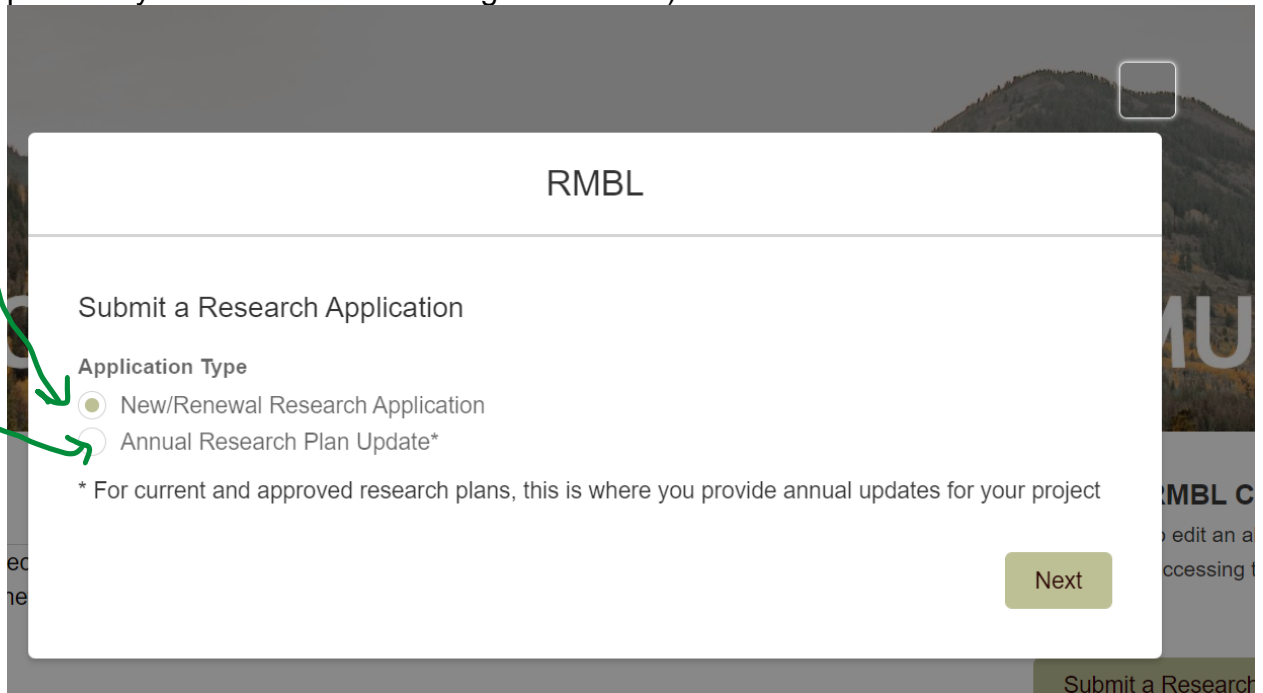


To submit a Research application, follow these instructions:

- 1) Log in to your RMBL Community Portal Account.
- 2) Click the 'submit a Research application and Annual updates' button



- 3) Choose either 'New/Renewal' or 'Annual Update' depending on whether you are a new/renewing researcher or if you have an approved research plan (we previously called this a 'Continuing researcher').



- 4) Once you start going through the application, please go through the entire flow to the end. You can log back in later and make updates if needed.

SCROLL DOWN FOR THE CHECKLIST OF ITEMS THAT THE APPLICATION ASKS FOR.

Information Checklist for New/Renewal Research Applications.

You will need the following:

- 1) Research Title (Maximum of 80 characters)
- 2) Non-Technical Abstract Describing Research (This will be available to the public)
- 3) Duration of Project (1-5 years)
- 4) Detailed Project Description, including an introduction and general plan of study, specific methodologies, major professional objectives, projected outcomes, data curation/data sharing/vouchers, environmental impacts, relationship to existing research, importance of RMBL to research, and outcomes from previous research at RMBL
- 5) Current CV.

..... The application will then roll right into the annual questions..... please keep going to the end.

Information Checklist for Annual Questions. All scientists with Research Plans fill these questions out every year.

You will be asked for the following:

1. Names and email addresses for collaborators
2. Lab and Other Facility Needs. Please see rmbll.org/labs for more information.
3. Animal Care protocol and permits (if relevant)
4. Location of Research Site(s) (if known); Documentation of permission for accessing private land (if possible)
5. Research Supplement to existing Research Plan (optional)
6. Chemical Safety Information. Upload your inventory and lab training documents. (this can be uploaded at any time before field work begins)
7. Funding Source, Grant number, Title, Duration and Amount
8. List of RMBL Publications from the last year
9. Contact information for billing (institution name, contact person, email address, phone number, and mailing address)